

## **AGENDA**

### **COMMITTEE ON FINANCE**

**December 16, 2003  
Mayor and All Aldermen**

**Upon Recess of BMA  
Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Mayor Baines calls the meeting to order.

2. The Clerk calls the roll.

3. Resolutions: **(A motion is in order to read by titles only.)**

“Amending the FY 2004 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Five Thousand Dollars (\$25,000.00) for the FY2004 CIP 810804 VISTA Coordinator Project.”

“Amending the FY 2000 and 2004 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Fifteen Thousand Dollars (\$15,000) for FY2004 CIP 713104 Junior Deb Softball Field Sewer Expansion Project.”

“Authorizing the Finance Officer to effect a transfer of Fifteen Thousand Dollars (\$15,000) for the 2004 CIP 713104, Junior Deb Softball Field Sewer Expansion Project.”

“Authorizing the Finance Officer to effect a transfer of Twenty Four Thousand Dollars (\$24,000) from Contingency to Human Resources.”

**A motion is in order that the Resolutions ought to pass and be Enrolled.**

4. CIP Budget Authorizations:

510100 Riverfront Development – Revision #3

713104 Junior Deb Softball Field Sewer Expansion Project

810804 VISTA Coordinator Project

**A motion is in order that the CIP budget authorizations be approved, subject to final adoption of related resolutions.**

5. If there is no further business, a motion is in order to adjourn.

# City of Manchester New Hampshire

*In the year Two Thousand and Three*

## A RESOLUTION

“Amending the FY 2004 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Five Thousand Dollars (\$25,000.00) for the FY2004 CIP 810804 VISTA Coordinator Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2004 CIP as contained in the 2004 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept a funds from the Corporation For National and Community Service in the amount of \$25,000 for the support of the VISTA Program in the City;

NOW, THEREFORE, be it resolved that the 2004 CIP be amended as follows:

**By adding:**

FY2004 810804 – Vista Coordinator Project - \$25,000 Federal

Resolved, that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and Three*

## A RESOLUTION

“Amending the FY 2000 and 2004 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Fifteen Thousand Dollars (\$15,000) for FY2004 CIP 713104 Junior Deb Softball Field Sewer Expansion Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2000 and 2004 CIP as contained in the 2000 and 2004 CIP budget; and

WHEREAS, Table 4 contains all sources of General Obligation Bond funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to transfer funds from an existing project in the amount of \$15,000 to be used in the sewer expansion project at the Junior Deb Softball Field; and

NOW, THEREFORE, be it resolved that the 2000 and 2004 CIP be amended as follows:

**By decreasing:**

FY2000 510100 – Riverfront Development Project - \$15,000 Bond

**By adding:**

FY2004 713104 – Junior Deb Softball Field Sewer Expansion Project - \$15,000 Bond

Resolved, that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and Three*

## A RESOLUTION

"Authorizing the Finance Officer to effect a transfer of Fifteen Thousand Dollars (\$15,000) for the 2004 CIP 713104, Junior Deb Softball Field Sewer Expansion Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That: Pursuant to RSA 33:33-a there is hereby authorized to be expended for purposes stated in Section 3 of the Municipal Finance Act, the sum of Fifteen Thousand Dollars from the balance of bonds authorized as follows:

Section 1.

From:

2000 CIP 510100, Riverfront Development Project

Amount Transferred: \$15,000

Original Transferring Resolution Adopted: April 18, 2000

Original Amount: \$500,000

To:

713104, Junior Deb Softball Field Sewer Expansion Project

Section 2. Resolved, that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and Three*

## A RESOLUTION

“Authorizing the Finance Officer to effect a transfer of Twenty Four Thousand Dollars (\$24,000) from Contingency to Human Resources.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the Finance Officer be and is hereby directed to effect a transfer from Contingency as follows:

Human Resources      Account 1900C10350.....\$24,000.00

**CIP BUDGET AUTHORIZATION**

CIP#: 510100 Project Year 2000 CIP Resolution: 4/18/2000  
Title: Riverfront Development Amending Resolution: 12/16/2003  
Administering Department: Highway Department Revision: #3

Project Description To continue to provide parking opportunities for riverfront and economic development.

**Federal Grants** Federal Grant: No **Environmental** Review Required: No  
Grant Executed: Completed: NA

**Critical Events**

1	Parking feasibility	3/30/00
2	Design of first parking project	6/15/00
3	Construction start	12/15/00
4	Completion of first phase parking	6/15/01
5		

Expected Completion Date: 6/30/2004

**Line Item Budget**

	G.O. Bond		Other Funds	TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$300,000.00	\$0.00	\$0.00	\$300,000.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$300,000.00</b>

**Revisions**

Revision #1 - Changes dates in the Critical Events.  
Revision #2 - transfers \$185,000 Bond to project 713503 Crystal Lake Land Acquisition Project. From \$500,000 to \$315,000 Bond.  
Revision #3 - transfers \$15,000 to 713104 Junior Deb Softball Field Sewer Expansion Project.

COMMENTS: This is a FY2001 project Expedited to FY2000.

**CIP BUDGET AUTHORIZATION**

CIP #: 713104

Project Year 2004

CIP Resolution: 6/9/2003

Title: Junior Deb Softball Field Sewer Expansion Project

Amending Resolution 12/16/2003

Administering Department: Highway Department

Revision:

**Project Description**

Installation of sewer service for the Junior Deb Softball Field adjacent to the West Side Ice Arena.

**Federal Grants**

Federal Grant: No

**Environmental**

Review Required: No

Grant Executed:

Completed:

**Critical Events**

1	Project Initiation	Spring 2004
2	Project Completion	06/30/04
3		
4		
5		

Expected Completion Date: 6/30/2004

**Line Item Budget**

	BOND			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$15,000.00	\$0.00	\$0.00	\$15,000.00
<b>TOTAL</b>	<b>\$15,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,000.00</b>

**Revisions****COMMENTS**

Funds received from 510100 Riverfront Development in the amount of \$15,000. Funding for materials only for work to be done inhouse.

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# **CIP BUDGET AUTHORIZATION**

CIP #: **810804** Project Year **2004** CIP Resolution: **6/9/2003**  
 Title: **VISTA Coordinator Project** Amending Resolution   
 Administering Department: **Planning & Community Development** Revision:

Project Description **Funding for administrative support to oversee the coordination of VISTA members working for various City Departments and City Non-profits.**

**Federal Grants** Federal Grant: **No** **Environmental** Review Required: **No**  
 Grant Executed: Completed:

## **Critical Events**

1	Project Initiation	12/16/03
2	Project Completion	12/31/04
3		
4		
5		

Expected Completion Date: **12/31/2004**

## **Line Item Budget**

	FEDERAL			TOTAL
Salaries and Wages	\$17,000.00	\$0.00	\$0.00	\$17,000.00
Fringes	\$8,000.00	\$0.00	\$0.00	\$8,000.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$25,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$25,000.00</b>

## **Revisions**


## **COMMENTS**

Funds received from the Corporation For National & Community Service.